



# American Nuclear Society

## Nuclear Criticality Safety Division

### **Executive Committee Meeting**

Member, position	Present?
Officers	
Kevin Reynolds, chair	X
Catherin Percher, vice-chair	X
Deb Hill, past chair	X
Dominic (Fred) Winstanley, treasurer	
Katherin Goluoglu, secretary	X
Executive Committee At large Through June 2019	
Andrew R. Wysong	
Brandon M. O'Donnell	
Brittany M. Williamson	X
Executive Committee At large Through June 2020	
Julie G. Ezold	
Tom Hines	
David Pilgrim	
Executive Committee At large Through June 2021	
Theresa E. Cutler	X
Jennifer L. Alwin	X
Tracy E. Stover	X
Board of Directors Liaison	
Mary Lou Denzik-Gougar	X

*NOTE: The minutes refer to ANS, the Society, and the Board of Directors. The difference between these groups is:*

- *The Society- ANS as a collective. Society senior leadership indicates Society executive committee and ANS senior staff.*
- *Board of Directors: The elected BOD only*
- *ANS- the paid staff of the Society*

#### **Attachments:**

- Meeting agenda
- Treasurers Summary
- Treasurer's Report
- By-Law draft



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1. 3pm call to order by chair Kevin Reynolds. Eight Executive Committee (EC) members present, quorum.
2. Reynolds: Thank you to Deb Hill for tremendous service
3. Item #2 on the distributed meeting agenda- EC voted on several items, see summary on the meeting agenda.

Question on budget's approved:

2018 was approved last winter

2019 budget was approved (in Fall 2018).

2018 budget was amended (in Fall 2018).

4. Bylaws: Brittany passed copies. These were emailed out mid-October. Couple of comments from Fred and John Miller incorporated. Blue shows changes. Call for discussion? Clarification- once we approve these they still need to go through ANS.

a. Motion to approve – John Miller motions to approve bylaws with shown changes and the already approved bylaw change for the student. All votes yes, bylaws accepted.

b. Remind NCSD to put Bylaws and Rules through ANS National

5. Chair's report:

a. Report from the President's meeting and professional division's meeting- The big message from the president to the division's is that the financial health of Society is unsustainable. This is the fundamental problem the Society senior leadership is trying to attack, and they are asking for suggestions. Society senior leadership is encouraging divisions to embed topical meetings into the national meetings rather than having standalones that might compete with a national meeting.

Right now, the bulk of the revenue for the ANS is meetings and publications. Print publication revenues are going down and will not return. Meeting revenue has been decreasing. Meeting attendees were given no reason as to why the revenues on meetings changed. The Society is overspent this year by \$1.5 million.

b. This year NCSD did a health of the division presentation for the BOD. A copy of the presentation passed out. The big item was standards work NCSD does as a division- there was a comment from BOD to be sure to thank division, because NCSD maintains and develops more standards as a single division than rest of society **combined**. The ANSI/ANS 8 series standards are 40% of the revenue the Society earn off standards. Kevin will reinforce this with BOD on Thursday. *Post meeting note: K. Reynolds was later advised that the presentation at Thursday BOD was not required as the BOD had other urgent business.*

c. Bob Busch will be receiving Monday morning service award for standards. Please be sure to come and support.

d. General discussion on standards- Other divisions can sometimes put things in their standards that impact NCS. Non-reactor nuclear facilities (ANS 57 standards) is one example. Doug Bowen- NCSCC is supposed to make sure that this doesn't happen.

e. Regarding the Society budget, ANS will start limiting Class 1 meetings and such to limit competition. Not all ANS support they say shows up as a cost, so that will likely be added.



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6. Mary Lou Denzik-Gougar (MDG), BOD liaison – BOD will have a challenging meeting this time. One thing to consider division level is that ANS says one reason annual meeting expenses are so high is the number of meeting rooms needed on Sunday. So ANS is limited in the bargaining process with the meeting venue.
  - a. EC: It is relatively easy to get the division to consider moving our committee meetings to a better day.
  - b. MDG: Suggest considering for the 3 prime hours on Sunday.
  - c. Catherine Percher, Theresa Cutler- Can we consider moving committee meetings to Thursday? What about our standards meetings?
  - d. LOTS of discussion on moving the meeting times. Also noted was the past direction from ANS and Society senior leadership that divisions NOT hold meetings at certain times, which is conflicting with current request.
7. Grand Challenges- panel session for next meeting with Kevin and Dustin Miller is being set up.
8. New business:
  - a. ANS Student Conference: Added cyber physical systems and international safeguards. Looking NSUF meeting at same time. Will also have a college fair at the same time. 3 dinners. Richmond VA April 4-6. Would like to know if the division will provide an award. We will support \$500 best paper awards. \$ 1000 student conference travel. Theme is “Nuclear is...”
9. Vice Chair: President’s meeting had a briefing on government from Craig Percy on advocacy to give funding for the virtual test reactor. This is now in CD 0 design phase now to test advanced reactor types.
10. Committee Reports:
  - a. Finance:
    - i. Budgets: Approved. See Previous notes.  
**ACTION: Treasurer- Please do edit budget to be in dollars not pounds.**
    - ii. Discussion: What are we going to do with our scholarship funds? What do we want to do with the scholarship fund going forward? Maybe alter the criteria to offer to this to a senior or undergrad student?  
**ACTION: Margaret and Theresa will take suggestion to Julie for discussion.**
    - iii. What is the current fund at? ~\$71.5K. Treasurer’s report didn’t get printed-  
**ACTION: Secretary to make sure report is distributed with the minutes. it goes in with the minutes.**
    - iv. Financially we are in a very good state. Since scholarship is fully funded does EC want to try giving out an undergrad scholarship for a few years. Much discussion on what to do with the \$3K.  
**ACTION: Scholarship committee to develop ideas for what to do with the 3K if it doesn’t go to scholarship.**
    - v. **Motion-** Theresa motion that 3k does not disburse to scholarship fund but for scholarship committee to develop ideas for what to do with this.  
**Approved.** Will hold funds on Jan 1, 2019.
  - b. Program committee- Full slates for the next several meetings.



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- c. Education: Committee is helping with the Membership Challenge and establishment of membership echelons that are reviewed and approved by a committee (John Miller is leading this effort). Echelons will probably be granted through honors and awards committee.
  - d. Membership: Prepping for challenge. Massive amount of work done by Mackenzie Gorham and committee.  
**ACTION: Mackenzie is now out of NCS so looking for replacement on membership. Mack Cook "volunteered."**
  - e. Newsletter:
    - i. Now called communications.
    - ii. Main thing is business as usual. Committee has not been able to focus on improvements yet; need committees to review their pages for accuracy. Please volunteer for this- next 6 months will be looking at social media aspects to use for NCS.
    - iii. Suggestion- Does the committee need a social media chair or committee? Any ideas?  
**ACTION: Kristin Wessels will provide one once she gets her new hires. Ethan Reisker (?) will do it!**
    - iv. Division website was attacked, but did not get in. Admin accounts cut down to 3. Need to have a chain of command on getting things posted. Tracy Stover along with Ning Zang and Larry Wetzel.
  - f. Honor and awards: Banquet Tuesday. Some people still need to pay. Thanks to donations, all 10 award winners get dinners covered. 6 student winner of membership competition, 1 standards service, 1 technical service and 2 best papers. Still have a few slots. Also due to donations, will be able to provide cover alcohol for the event.
  - g. Nominating: Ballot is in good condition- about 90% complete. Committee is looking for one more on secretary and treasurer for a complete slate. Looking at training module and a 1-page instruction sheet for future committees.
  - h. Goals: Brandon- if you haven't filled out your goals tracking sheet please do so.
  - i. Scholarship: They are working on their action items.
11. YMG request for sponsorship. Asking for \$500-\$5000 for their congress next year.
- a. Is it a separate meeting? Yes. It happens the day before the Society meeting begins.
  - b. Did NCS get a thank you or feedback from the last meeting? Andy Pritchard- It was not clear how many members NCS picked up from that effort, but it seems like something NCS needs to do.
12. Motion to adjourn 4:32, seconded, passed.