**Committee: NCSD Nominating Committee**

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| Identify (June 2018) |
| 1 Year Goal – “Business as Usual”* **Goal 1.1** – Identify a slate of candidates for each vacant NCSD Officer and Executive Committee position and report to ANS HQ. *{by 15th November 2018; DAH responsible}*

1 Year Goal – Improvements* **Goal 1.2** – Establish a process whereby NCSD members can nominate Officer and Executive Committee candidates to the NCSD Nominating Committee for consideration. *{by 31st October 2018; DAH responsible}*
* **Goal 1.3** – Introduce an “NCSD Executive Committee - Student” position (or similar) with a suitable term period. *{by 15th November 2018; DAH responsible}*
* **Goal 1.4** – Develop a short training module for incoming NCSD Officer and Executive Committee members (& other interested parties) to educate them on the NCSD Nominating Committee & its associated processes. *{by 9th June 2019; KG responsible}*
* **Goal 1.5** – Develop a one-pager list on the responsibilities of each NCSD role on the election slate (to aid understanding on expectations). *{by 9th June 2019 ; LW responsible}*
 | 5 year goals* **Goal 5.1** – Consider the merits of developing guidance for nominating candidates from outside of the Division to the NCSD Executive Committee (and action as appropriate). *{DAH to discuss assignment with 2019/20 Nominating Committee Chair}*
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| Update (November 2018 [Winter Meeting]) |
| 1 year goals**Goal 1.1 (Identify NCSD Election Slate)** – **ONGOING** – Slate is 90% finalized, ideally would like to identify one further candidate for the Treasurer and Secretary positions. Will be completed at the end of the week. **Goal 1.2 (Process for Membership Nomination)** – **COMPLETE** – Addressed by sending out an email direct to the NCSD membership, asking for potential candidates. Three positions on the slate have been filled via those recommendations. **Goal 1.3 (New EC Student Position)** – **COMPLETE** – Needed a minor change to the existing NCSD Bylaws & Rules; this has been approved by the NCSD Executive Committee and subsequent the ANS Bylaws & Rules Committee. **Goal 1.4 (Training Module for Incoming Officers and EC Members)** – **ONGOING**. **Goal 1.5 (One-Pager List on Responsibilities)** – **ONGOING** – List is well-developed.  | 5 year goals**Goal 5.1** **(Guidance for Nominating Candidates Outside Division)** *–* **ONGOING** –*No progress* |
| Progress (June 2019) |
| 1 year goals*List tasks accomplished and any work that must continue to achieve goals.* | 5 year goals*List tasks accomplished and any work that must continue to achieve goals.* |

KG = Katherin Goluoglu

DAH = Deborah Hill

LW = Larry Wetzel