



American Nuclear Society

Nuclear Criticality Safety Division

Executive Committee Meeting Agenda

3 – 4.30pm EST, November 17, 2024

Member, position	Present?	Proxy
Officers		
Dominic (Fred) Winstanley, chair	x	
Andy Prichard, vice-chair		
Theresa Cutler, treasurer	x	
Kristan Wessels, secretary	x	
Tracy Stover, past chair	x	
Kim Burns, PDC Chair		
Katy Worrell, student member	x	
Executive Committee At large Through June 2025		
Michael L. Zerkle	T	
Larry L. Wetzel	x	
Hannah P. Morbach		
Executive Committee At large Through June 2026		
John Bess	x	
Mandy Bowles Tomaszewski	x	
Kristin Stolte	x	
Executive Committee At large Through June 2027		
Dallas Moser	T	
Shauntay Coleman	T	
Amy van der Vyver	x	
Liaison roles		
Student liaison: Rowdy Davis		
ANS Board liaison: Katy Worrell	x	

“T” indicates present via Microsoft Teams

General themes:

1. *Keeping “adding value to the wider membership” at the forefront of everyone’s mind.*
2. *How to engage with the membership and encourage “doers” to progress activity.*

1. Welcome and roll call
 - a. Quorum and proxies
2. Action responses

Action 1 (agenda items) can be closed based on agenda.

Action 2 (committee reports) can be closed with discussions
3. Officer/ Liaison Reports
 - a. Chair’s Report (Fred Winstanley)



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The Chair would like to congratulate Larry Wetzel on receiving the Standards Service Award and Kelsey Amundson on receiving the Young Member Excellence Award at this conference.

The Chair also noted that Julie Ezold and Deb Hill are running for 2025 ANS leadership positions.

i. Feedback from Presidents Breakfast and Professional Development Committee

At the President's breakfast Lisa Marshall presented on passing on to the divisions. Students tend to leave ANS after they graduate. How can ANS retain them better? ANS membership is up, specially at the younger end. The fiscal situation for ANS is improving and most meetings have been in profit. ANS is trying to use better analytics.

Kelsey Amundson presented the PDC tasking to relook at the June meetings. June meetings have historically not done as well financially as the Winter meetings (although the 2024 Las Vegas did better than expected). There are 3 options being considered:

- Stay as is
- Transition to a single meeting a year
- Change the annual (summer) meeting to focus on training and professional development

PDC is requesting feedback on ideas from the division by January 2025. No changes will be made until after 2027, since contracts are in place for those meetings. Additionally, the PDC is looking to beta test the new concept from divisions in 2026.

There has been no discussion of increasing the length of the winter meeting. Embedded topicals will not happen during the summer meeting. Division meetings at the summer meetings will be at the discretion of the division. Divisions would not necessarily have to have summer sessions every year. If option 3 is chosen, there will not be a plenary during the summer.

Motion: John Miller suggested action to form a subcommittee to develop the division response. Volunteers for subcommittee are: Kristan Wessels, Catherine Percher, Theresa Cutler, and John Miller. Second by Theresa Cutler. **Motion passed.**

b. Vice Chair's Report (Andy Prichard)

No report.

c. Treasurer's Report (Theresa Cutler)



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Thank you to Dr. Bob Busch for the large contribution from his book sales. Brief discussion of the significant amount of money the division has and thoughts on how to spend.

- d. Secretary's Report (Kristan Wessels)

October minutes have been approved and sent to ANS. Action to add Executive Committee meeting minutes to NCS website.
- e. PDC liaison (Fred/ Andy)

No additional information.
- f. Student liaison (Katy/ Rowdy)

Action to ask Rowdy if he would like to roll off since he is graduating.
- g. ANS-8 series standards (Doug Bowen)

ANS 8 Standards Forum on Wednesday. Doug will share meeting minutes from ANS 8 meeting on 11/18.
4. 2025 Student conference (Ethan Krammer)

Student Conference is at UNM 4/3-4/5/2025. There will be an NCS workshop offered as part of the conference. There will be an ANS presentation award with a possible paper award. Judges are needed.
5. NCS 2025 Topical (Theresa Cutler)

Abstracts are due 1/21/2025. ANS is firm on NO EXTENSIONS!
9/14-9/18/2025 in Austin, TX at the AT&T Conference Center.
Currently pushing for sponsorships. There is an opportunity for papers to be submitted to the ANS journal Nuclear Science and Engineering.
6. Committee Reports:
 - a. Program: Ben Martin

10 sessions with 8 being paper sessions. Renewed focus on bios for presenters at this meeting. Working on getting presentations on the NCS website.
 - b. Membership: Kristin Stolte

Membership challenge includes a selfie scavenger hunt and technical questions.
 - i. NCS membership snapshot

ANS provided membership analytics to the division. Membership is up in the division. Almost 50% of the division is younger membership. There was a brief discussion on ways to engage young members.
 - c. Honors and Awards: James Cole

H&A dinner Wednesday night at Maggiano's.
 - i. New awards
 - Outstanding Contribution Award
 - Chair's Special AwardLooking at getting awards sanctioned through ANS. This will require nominations to be submitted earlier.
 - d. Scholarship: Julie Ezold
 - i. Discussion on strategy for Scholarships (*see notes below*)



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Awards are limited to 5% of allowable funds. The current amount in the NCS scholarship fund is \$89,255. There is a possibility of splitting allocation into two awards.

The NCS award utilizes the general application with an additional essay. Applications opened 11/1/24 and close 2/1/25.

Ethan and Katy have an action to discuss potential advertising with scholarship committee.

More members are needed on the scholarship committee.

e. Communications: Theresa Cutler

i. Newsletter (Riley/ Katy)

Fall newsletter complete

ii. Website/ results of NCSD Website Survey – Ashley Raster

Changes are being made to the website based on the preliminary survey results. Thank you to members that have taken the survey.

Please send Ashley any pictures to be included on the website.

Committee chairs should look at webpage and communicate changes with Ashley.

The contact up form is not beneficial (more of a detriment) and was removed.

f. Education: Michael Fendler

Michael Fendler is the new chair. Discussion at the 11/17/24 meeting included:

-Webinars

-Reviving Mentorship

-Plutonium Chemistry Series

-Reviewing the need for white papers

g. Bylaws and Rules: Brittany Williamson

Awaiting ANS bylaw revision. Discussion deferred to next Exec meeting.

h. Special Committee on Outreach to Military, Trades and Operations: Mackenzie Gorman

No responses received from email sent to division.

i. Young Members subcommittee: James Cole

i. Objectives

ii. How to engage and add value for young members

Soft launch at this meeting. Interested individuals should meet James during lunch on Wednesday.

j. Nominating: Tracy Stover

List submitted to ANS for ballot

7. Old/New Business

a. Committee membership

i. Chair/ vice-chair roles

- Terms in office - compliance with NCSD Bylaws & Rules
- Roles filled and with succession plan?



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Tracy Stover volunteered for vice-chair of Education Committee

- ii. Opportunity for new committee members? All parts of NCSD represented? Opportunity to engage, involve and benefit from the ideas of younger members.
- b. ANS board proposal (Kelsey Amundson) **see 3(a)i. above**
- c. NCSD Comms from broadcasts@ans.org – need for alternate e-mails if not receiving?
- d. NCSD Expanded Exec Committee membership – opportunity to join distribution/ contribute
- e. **New Business**
 Dallas Moser discussed the website/information sharing site that he started developing. The Education Committee (Fendler) will take the lead on involvement.

Actions

Action	Actionee	Date Raised	Date Due
Ensure the following subjects are on the Executive Committee Agenda for November meeting: <ul style="list-style-type: none"> • Student Conference • New Awards 	Kristan Wessels	9/10/24	11/17/24 closed
Chair to follow up with Committees for status: <ul style="list-style-type: none"> • Scholarship • Special Committee on Outreach to Military, Trades and Operations 	Fred Winstanley	9/10/24	10/8/24 closed
Add Executive Committee Meeting Minutes to NCSD website	Kristan Wessels/ Ashley Raster	11/17/24	12/10/24
Ask Rowdy if he would like to roll off as student liaison.	Katy Worrell	11/17/24	12/10/24
Discuss potential ways to better advertise NCS scholarship with scholarship committee	Katy Worrell/Ethan Krammer	11/17/24	1/14/25
Review funding structure of scholarship	Julie Ezold	11/17/24	1/14/25

Discussion on strategy for Scholarships

October Exec Committee discussed whether changes to the strategy for scholarships could increase the numbers of applications, e.g.

- Is the dollar amount attractive? **Scholarship amount is line with other ANS scholarships.**
- ANS application process perceived as too complex? **SPCC worked on this and it has been revised.**



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- Young person input **Ashley Raster engaged.**
- Can we get more contacts to publicize? **Discussed contact list with Education Committee and see action.**
- Change to grad/ undergrad? **Changed to allow both grad & undergrad in 2022.**

Links

[Home -- Nuclear Criticality Safety Division \(ans.org\)](https://www.ans.org) (NCSD website)

Others in attendance:

See attached attendance sheets

Please contact Kristan Wessels or Aubrey Whittington for a copy of the attendance sheets